

**Minutes of the remote Annual Parish Council Meeting held on Wednesday  
6<sup>th</sup> May 2021 at 7.30**

Page 362

Present: Marcus Hardy, Mark Greasley, Les Bettley, Alice Crafts, Nigel Allen

Apologies: Cllr Nelson

Members of the Public: 4

In Attendance: None

21/2610

Election of Chairman:

The current Chairman asked for nominations for the position of Chairman, he indicated he was prepared to continue as Chair for at least one more year two at the most, there being no other nominations Cllr Hardy was unanimously elected as Chairman. – Clerk to forward acceptance of Office form for signature.

21/2611

Election of Vice Chairman:

Cllr Bettley proposed Cllr Crafts seconded by Cllr Hardy there being no other nominations Cllr Crafts was unanimously elected as Vice Chairman.

21/2612

Declarations of Disclosable Pecuniary or Personal Interest:

None

21/2613

To approve and sign the Minutes from the remote Parish Council Meeting held on 12<sup>th</sup> April 2021: The Minutes of the remote Parish Council meeting held on the 12<sup>th</sup> April 2021 were unanimously accepted as a true record, and the Minutes would be signed by the Chairman when circumstances allowed.

**21/2614**

**Section 2 Accounting Statement 2021/22**

The Clerk presented Section 2 Annual Accounting Statement for 21/22 showing a closing balance of £13032.00 which was unanimously accepted as a true record and signed by the Chairman.

21/2615

Review of Council Policies and Fees

The clerk presented a list of the policies to be reviewed as below:

Standing Orders	2018 NALC Model Orders adopted March 2021
Financial Regulations	2019 NALC Model Financial Regs adopted May 2020
Statement of Internal Control	No change
R isk Assessment Policy	No change
Equal Opportunities Policy	No change
Code of Conduct	No change

**Minutes of the remote Annual Parish Council Meeting held on Wednesday  
6<sup>th</sup> May 2021 at 7.30**

Page No 363

**21/2615**

**Review of Council Properties continued**

Bank Mandate	Updated in April 21 Signatories M Hardy, J Nelson, M Greasley, C Hill
Complaints Policy	No change
Reserves Policy	No change
Data Security/Policy – Data Protection Policy & Data Breach Policy	No change
General Privacy Notice and Privacy Notice for Councillors	No change

**Cemetery Fees**

A lengthy discussion was held concerning the fees and in particular the criteria for eligibility for the base rate purchase of a plot, it was felt the wording was unfair to people who were either born or lived in Eaton and it was unanimously agreed to amend the regulations as follows.

To purchase a burial plot at the base rate the criteria for eligibility was set as to either have been born in the Parish or lived in the Parish for 10 years or more, it was further agreed that purchase price for a single depth burial plot would be £150.00 and double depth £200.00 with immediate effect, all other fees to be reviewed in May 2022.

**Allotment Fees**

It was unanimously agreed to increase allotment fees with effect from 1<sup>st</sup> February 2023 to £30.00 for a full plot and £15.00 for a half plot.

21/2616

Proposed fence alongside allotments:

A quote had been received from Ash Fencing & Groundcare Ltd for £2907.00 to provide a fence alongside the allotments and across the bottom, this had been discussed informally amongst Councillors who had decided to go ahead and the work had started. The Clerk reminded Councillors that the correct procedure was to obtain a minimum of two quotes and preferably three when issuing instructions for work of above £500.00., the Clerk also reminded them of the stated policy of obtaining Best Value.

21/2617

Annual Donation to the Eaton Community Park Association

It was suggested that the Parish Council should endeavor to assist the Park Association more with funding to help improve their facilities as it was difficult for them to raise funds. It had been hoped they would contribute to the cost of the new fence referred above as it was to their benefit as well as the Council. However they were not in a position to do so and after discussion it was unanimously agreed to make an annual donation of £500.00 to help their funds, this would not be paid to them for the years 21/22/23 as this would be used to offset the cost of the fencing.

**Minutes of the remote Annual Parish Council Meeting held on Wednesday  
6<sup>th</sup> May 2021 at 7.30**

Page No. 364

21/2618

Five year Plan:

Cllr Hardy had completed the budget plan spread sheet which the Clerk would forward on to all Councillors, it was unanimously agreed that Councillors would meet up one evening and walk round all 3 villages to look at each project prior to the next meeting.

21/2619

Emails - previously circulated, and issues raised for next Month' s agenda:

Cllr Allen asked how the Precept figure was decided and what portion of it related to Goadby Marwood, a lengthy discussion followed in which it was pointed out that both Goadby and Eastwell had a lesser proportion spent on them than Eaton. This was in the main because there were more facilities to maintain in Eaton than either of the other two villages coupled historically with no request from the other villages for projects to be carried out,

Cllr Allen also stated that the £500.00 donated to Church funds had not been received, the Clerk stated that this could not be the case as the money had been transferred.

21/2620

Items for Next Month' s Agenda:

Herbage Charity

Budget Plan

Public Participation

The matter of the Yew trees in the Churchyard was raised by a member of the public and the fact they had not been reduced further as previously promised, Cllr Hardy advised that this would be considered during the budget plan discussion next month. He also pointed out the work previously carried out was a larger reduction in size than had been envisaged which had cause problems with other parties connected to the Church.

The matter of Agenda & Minutes not being on the web site was raised, this appeared to be glitch in loading the information which would be corrected within the next 24/48 hours

Date of next Meeting: Monday 14<sup>th</sup> June at 7.30 pm in Goadby Marwood Village Hall

The meeting closed at 21.31 pm

Signed: \_\_\_\_\_

Chairman

Eaton Parish Council

**Minutes of the remote Annual Parish Council Meeting held on Wednesday  
6<sup>th</sup> May 2021 at 7.30**

The following Receipts and Payments were put forward for approval at the remote Parish Council Meeting on the 12<sup>th</sup> April 2021.

**Receipts and Payments March 2021**

**Receipts:**

Interest	£ 0.12
Allotment Cheques	£ 50.00

**Payments:**

Astley Computers	£ 120.00
SWALEC	£ 108.43
Vale First Responders	£ 250.00
Petty Cash	£ 47.51
Eon	£ 90.36
EPCC	£ 20.00
Eon	£ 540.00
HMR&C	£ 283.80
J Tearne Tree Surgery	£ 816.00

The following payments were approved retrospectively at the remote Parish Council Meeting held on the 12<sup>th</sup> April 2021 and would be signed by two Councillors when circumstances allowed.

Councillor: -----

Councillor: -----