



**Annual Meeting of the Meeting of  
the Parish Council  
Monday 10<sup>th</sup> June 2024 at 7.15  
Goadby Marwood Village Hall**

to be followed immediately by the Annual Parish Meeting

Dear Councillor,

You are hereby summoned to attend a meeting of Eaton Parish Council to be held on the Monday 10<sup>th</sup> June 2024 at 7.15pm

Members of the Public are invited to attend the above meeting. Public Participation will take place for a period of ten minute and then the public are requested not to speak unless invited.

Terry Brown [clerk@eatonpc.org.uk](mailto:clerk@eatonpc.org.uk)  
2<sup>nd</sup> June 2024

Agenda

- 1 To elect the Chair of the Parish Council
- 2 To receive the Chair's acceptance of office
- 3 To elect the Vice-Chair of the Parish Council
- 4 To receive the Vice-Chair's acceptance of office
- 5 To note the Eaton Parish Council Code of Conduct
- 6 To receive Members' declarations of interest
- 7 To receive apologies for absence
- 8 To consider any requests for dispensations
- 9 Public Time
- 10 To receive applications for the vacancy of Parish Councillor
- 11 Borough and County Councillor time
- 12 To approve the draft minutes of the meeting of the 8th April 2024
- 13 To receive the Clerk's report
  - /1 to consider the derelict caravan site, Eaton
  - /2 to note progress with the instalment of a new VAS
  - /3 to note (Clerk's) concerns about defibrillator availability
  - /4 to note the Clerk's advice about procurement limits
  - /5 to consider possible changes to the Meetings calendar
  - /6 to consider possible changes to current banking arrangements
- 14 Correspondence  
Emails:

|           |                                       |
|-----------|---------------------------------------|
| 29/4/2024 | Les Bettley re Eaton Cemetery         |
| 29/4/2024 | Marcus Hardy re rabbits on allotments |
| 1/5/2024  | MBC re Rual Area Liaison Forum        |
| 6/5/2024  | Sue Bradley re St Denys Church        |

- 15 Planning
- /1 24/00354/LBC Cross Roads Farm Scalford Road Eastwell  
Erection of rear oak framed extension, and new detached oak framed garage structure.
- /2 24/00263/LBC - The Old Mill House 1 Branston Road Eaton  
Replacement aluminium windows, single storey flat roof link extension, single storey front and rear pergola extensions, sunken outdoor seating area, landscaping work
- /3 24/00480/FULHH Hollyberry Cottage 2 Stanleys Lane Eastwell  
Proposed Garage and replacement of existing concrete tiles to slate
- /4 24/00464/VAC - Cross Roads Farm Waltham Road Eastwell  
Variation of condition 2 (plans) and condition 5 (glazing) of planning permission 20/00837/LBC to amend layout and submit details on glazing
- 16 Eaton
- 17 Eastwell
- 18 Goadby Marwood
- 19 To consider matters for discussion and resolution
- /1 to receive the Internal Auditor's report - 2023/24
- /2 to approve the Annual Governance Statement - 2023/24  
(Annual Return Section 1)
- /3 to approve the Accounting Statements - 2023/24  
(Annual Return Section 2)
- /4 to note the 2024 schedule of Parish Council policies.
- /5 to consider a quote to update 7 Victorian style streetlights Eaton to LED
- /6 to amend Financial Regulations:
- 5.5. The Clerk and RFO shall have delegated authority to authorise the payment of single items ~~only in the following circumstances:~~ to a maximum single value of £500 after approval from the Chair. Such payments are to be ratified at the next meeting.*
- /7 to agree the purchase of bulbs for a bulb planting programme
- /8 to agree to proceed with the removal of two trees in the Cemetery with the purchase of two replacements.
- 20 Finance
- /1 April 1st 2024 to 2/6/24 payments to be approved (see attached)
- /2 to reconcile Bank accounts at 2.6.2024
- |             |           |
|-------------|-----------|
| Current a/c | £5090.58  |
| Deposit a/c | £21453.29 |
- 21 To receive items for the next meeting
- 22 Date of next scheduled meeting: Monday 15<sup>th</sup> July at 7.15 pm

|                                |    |            |          |
|--------------------------------|----|------------|----------|
| Severn Trent inv 109208352     | 1  | 02/04/2024 | 220.23   |
| Foxwise Accting                | 2  | 02/04/2024 | 54.00    |
| Leics CC re tree survey        | 3  | 02/04/2024 | 485.00   |
| SSE inv 0738599                | 4  | 03/04/2024 | 115.77   |
| Burnt Oak inv03273             | 5  | 04/04/2024 | 408.00   |
| Burnt Oak inv 03245            | 6  | 04/04/2024 | 204.00   |
| LRALC                          | 7  | 04/04/2024 | 395.18   |
| Eaton VH                       | 8  | 07/04/2024 | 30.00    |
| HMRC                           | 9  | 18/04/2024 | 205.00   |
| Bank charges                   |    | 21/04/2024 | 5.00     |
| WaterPlus                      | 10 | 22/04/2024 | 308.79   |
| T Brown April 24 salary        | 11 | 25/04/2024 | 409.68   |
| Internal Audit                 | 12 | 29/04/2024 | 125.00   |
| Domain renewal                 | 13 | 29/04/2024 | 15.59    |
| SSE                            | 14 | 01/05/2024 | 124.06   |
| Burnt Oak inv 02866            | 15 | 02/05/2024 | 408.00   |
| Leics CC re tree survey VAT    | 16 | 12/05/2024 | 97.00    |
| Clear Council annual insurance | 17 | 12/05/2024 | 528.35   |
| Eastwell H                     | 19 | 14/05/2024 | 24.00    |
| Goadby Marwood VH grant        | 20 | 18/05/2024 | 2,500.00 |
| Annual Zoom subs pro rata      | 21 | 18/05/2024 | 58.34    |
| Goadby Marwood VH Hire         | 22 | 18/05/2024 | 24.00    |
| Smiths of Derby                | 23 | 18/05/2024 | 175.00   |
| Bank charges                   |    | 21/05/2024 | 5.80     |
| Smiths of Derby VAT            | 24 | 21/05/2024 | 35.00    |
| T Brown May 24 salary          | 25 | 21/05/2024 | 409.48   |
| SSE inv 00911907               | 26 | 31/05/2024 | 120.05   |

**Bank Reconciliation 31/5/24**

|                         |                 |
|-------------------------|-----------------|
| HSBC Current            | 5090.68         |
| HSBC Deposit            | 21453.29        |
| Herbage Savings account | 745.00          |
|                         | <b>27288.97</b> |

|                    |                  |
|--------------------|------------------|
| Operating          | 25,473.97        |
| Herbage            | 745              |
| Allotment Deposits | 1070             |
|                    | <b>27,288.97</b> |