

**Minutes of the Annual Parish Council Meeting held on Monday 19<sup>th</sup> May  
2016 at 7.30 pm in Goadby Marwood Village Hall**

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**Present:** Chairman Michael Whiston, Cllrs Audrey Cawthorn , Rebecca Woolley,

**Members of the Public: 1**

The following matters were raised by the public:

No issues raised

**16/2013**

**Apologies for Absence:**

Cllrs Marcus Hardy, Roger Coonie

**16/2014**

**Declarations of Disclosable Pecuniary or Personal Interest:**

None

**16/2015**

**Election of Chairman:**

Cllr Michael Whiston was unanimously elected Chairman for the next 12 months and signed the Acceptance of Office duly countersigned by the Clerk.

**16/2016**

**Election of Vice Chairman:**

Cllr Marcus Hardy was unanimously elected Vice Chairman in his absence to be confirmed at next meeting.

**16/2017**

**Re-Adopt Standing Orders:**

The Standing Orders adopted in February 2016 were unanimously re-adopted without amendment.

**16/2018**

**Re-Adopt Financial Regulations:**

The Financial Regulations adopted in February 2016 were unanimously re-adopted without amendment.

**16/2019**

**Re-Adopt Code of Conduct:**

The Code of Conduct was unanimously re-adopted without amendment.

**16/2020**

**Re-Adopt Statement of Internal Control:**

The Statement of Internal Control adopted in February 2016 was unanimously re-adopted without amendment.

**16/2021**

**Risk Assessment Policy:**

The Risk Assessment Policy was unanimously adopted without amendment.

**16/2022**

**Review Asset Register:**

The Asset Register was in the process of being updated by the Clerk and would be presented at a future meeting for approval.

**16/2023**

**Review Allotment and Cemetery Fees:**

Following discussion it was unanimously agreed to leave these fees as they were for a further 12 months.



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16/2024

**Review Insurance Policy:**

Following review it was unanimously agreed to take out a 3 year policy with Hiscox Insurance arranged through Came and Co at an agreed premium of £333.25 per annum to run until 31<sup>st</sup> May 2019.

16/2025

**Review Bank Mandate:**

Following the resignation of Cllr Hewson there were 3 signatories Cllrs Whiston, Hardy & Cawthorn plus the Clerk, it was unanimously agreed this was adequate.

16/2026

**Internal Auditors Report:**

The Internal Auditors report was unanimously approved including the recommendation that a separate record should be kept of the costs incurred against the Transparency Code Grant.

16/2027

**To approve and sign the Minutes from the Parish Council Meeting held in Eaton Village Hall on 25<sup>th</sup> April 2016:**

The Minutes of the meeting held on the 25<sup>th</sup> April 2016 were unanimously accepted as a true record, the Minutes were signed by the Chairman.

16/2028

**Planning:**

**New:**

None

**Granted:**

None

16/2029

**Financial:**

**Receipts and Payments April 2015:**

**Payments:**

Chq 188 Village News S137	£250.00
189 LRALC	£218.35
190 A Allen	£ 20.00
191 E.on	£ 28.16
192 LRALC	£ 35.00
193 Petty Cash	£100.00
DD HSBC	£ 15.00
BP Eastwell Village Hall	£ 25.00
BP P Thompson	£ 85.00
BP Burnt Oak	£654.00
BP C J Hill	£313.27

The above payments were unanimously authorised and signed off by two Councillors

**Receipts:**

HMR&C – VAT	£1417.54
MBC – Precept	£8750.00
MBC – Support Grant	£ 128.97

*Handwritten signature*

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**16/2030**

**Eaton:**

- a) Churchyard – Confirmation of the second quote for tree work had been received from M S Tree Care and it was unanimously agreed to accept the quotation of £440.00.
- b) Church Clock – A quote of £2500.00 had been received to repair the Clock the possibility of claiming on Insurance was being investigated the matter was deferred until further information received.
- c) It was unanimously agreed that the raised footpath on Main Street and the Alleyway between Main St and Chapel St should be cleared at a cost of £140.00, the owners of the Manor House needed a further letter regarding cutting back the hedge adjoining raised area on Main St..
- d) Allotment Licences - defer to next meeting.

**16/2031**

**Eastwell:**

- a) Notice Board - Cllr Cawthorn advised that further work was required.
- b) Alan Hewson – It was unanimously agreed to purchase a gift of a gardening voucher for £25.00 as a thank you for Alan's work as a Councillor – Clerk to arrange.

**16/2032**

**Goadby Marwood:**

Cllr Woolley advised that the Notice Board need some attention – Cllr Whiston to arrange.

**16/2033**

**Parish Council Website:**

The Clerk advised he had met with Esben and had discussions regarding a new web-site in early May, however promises of a firm quote and proposal had not been received. The Clerk further advised he had contacted a web site provider in Nottingham who was working with East Goscote Parish Council. A quote had been received of £295.00 to provide web – site and email address and £218.00 per annum for hosting. It was unanimously agreed that the Clerk should proceed with this option.

**16/2034**

**Meetings and Training Attended:**

None

**16/2035**

**Emails - previously circulated, issues raised will be put on next month's Agenda:**

No issues raised

**16/2036**

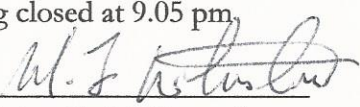
**Items for Next Month's Agenda:**

Church Clock

Allotments re licence

**Date of Next Meeting: Thursday 30<sup>th</sup> June 2016 Parish Council Meeting at 7.30pm in  
Eastwell Village Hall**

The meeting closed at 9.05 pm,

Signed:   
Chairman Eaton Parish Council

Date: 30/6/16